



ADVISORY SCHOOL BOARD MEETING AGENDA

Monday, December 4, 2023

7pm SMS Library

TOPIC:
SCHOOL BOARD MTG.

Attendees: School Board Members
Facilitator: Courtney
Chianello
Note and Timekeeper: Jennifer Ree

MEETING OBJECTIVES:

- **Objective 1: Committees**
- **Objective 2: Pastor's Report**
- **Objective 3: Principal's report**
- **Objective 4: Chairperson's report**

TO PREPARE FOR THIS MEETING, PLEASE:

- **Review this agenda**

Schedule 90 minutes

Meeting Norms

- Take an inquiry stance.
- Ground statements in evidence.
- Assume positive intentions.
- Start and end on time.
- Stick to protocol.
- Be here now.

Members in Attendance: Jennifer Ree, Fr. Dan Whiteside, John Fuja, Vince Vasquez, Mike Murphy, Courtney Chianello, Lisa Carlson, Melanie Dolak, Brian Costin, Marek Wisniowski, Marianne Sutcliffe(Virtual)

Members Absent: Guy Karm, Paola Nacci, Katie Bright, Martyna Kolarev

TIME MINUTES ACTIVITY

7:00-7:10 Welcome, prayer, review objectives.

Prayer – Mike Murphy

OBJECTIVE 1 – Committee Updates

FSO-Update from Paola via Courtney. Book Fair/Family Night raised \$1300. Received great feedback and will continue to run this event.

Spirit Wear- Had 18 orders, will be delivered before Christmas Break.

For December, FSO is holding the Sweets Table(Courtney is the Chair), Christmas Bazaar and Teacher Christmas Fund. Cookies with Santa was successful but had to move indoors. Mike Salatto still had the sleigh ride outside. Cheesecake/Cookie fundraiser raised over \$3300 and orders will be delivered to the school on 12/07.

Financials- Marek presented the financials to review. Still working on the budget for next year. This year we budgeted for 218 students and are now at 245. Capital expenditures does have the playground deposit included. Extra maintenance expenses include masonry(\$11k), door replacements and school painting(\$22k). Cleaning is about \$9k a month.

Communication- Some committee members interviewed parents at the family night. Working on a new 30 second video for January. Will be posted on social media, Youtube and more for the open house for Catholic Schools Week.

OBJECTIVE 2 – Pastor’s Report

Inviting all to attend one of the Christmas Masses.

OBJECTIVE 3 – Principal’s Report

Tuition to be increased 5%. Salary increases come in January. State did not renew the tax credit.

Archdiocese is trying to get donors to donate direct to Catholic Schools instead of tax credit. Levels would be 50%, 75% and 100% towards scholarships. Archdiocese will cover 50% up to \$3k scholarships per student. Looking at other options SMS can offer for school scholarship funds. This year we had 10 students on scholarships totalling \$41,211 received from the tax credit.. One is graduating this year. Some also get Caritas funds. We need approximately \$39,000 to cover the scholarships for next year, Archdiocese is committed to students currently on scholarships for next year to help make education affordable. Finance committee will start to research creating an endowment fund.

Reviewed parent survey responses. Community, Academics and Character development were SMS’s top 3 strengths. Will be doing a Pre-K survey in the Spring.

Mrs. Hennessey had a planned leave but will not return afterwards. Have subs planned through winter break. Still interviewing for the position.

New students in Pre-K, 1st and 7th grades.

Ms. Alex Sanchez is replacing Mrs. Tewari as a Pre-K teacher.

Purchases from EONS funds have been paid in full. (\$87k worth of equipment)

OBJECTIVE 4 – Chairperson’s Report

None

NOTES:

Assess what worked well about this meeting and what we would have liked to change, review next steps from this meeting, motion to adjourn, followed by closing prayer from Mike.

Meeting dismissed at 8:25p.m.